



Request Form for AIA PRESTIGE CLUB Card Reissue

Date ___/___/___

Dear Customer Office - Customer Experience Management

Please reissue AIA PRESTIGE CLUB Card due to

- Card loss
 Damaged card
 Change name/surname
 Others, please specify _____

Please complete the form below (If the information is incomplete, the company will be unable to reissue the card)

In case of card loss / damaged card / others

Policy number [] - [][][][][][][][][][] (In case that you have more than one insurance policy , please fill out only one)

Name – Surname of member (Written in block) _____

Mobile number of member [][][] - [][][][][][][][][]

Mobile number of agent [][][] - [][][][][][][][][]

Change of Name / Surname Please attach AIA PRESTIGE CLUB card with original name-surname with this form.

Policy number [] - [][][][][][][][][] (In case that you have more than one insurance policy , please fill out only one)

A new name to change

Name _____ Surname _____

Old name

Name _____ Surname _____

Note :

- The Company reserves the right to reissue AIA PRESTIGE CLUB Card 1 time only.
- Card reissue will be processed within seven working days when the form is filled completely.
- In case of member’s name/surname change, please submit the change form to NPC or the service center (SC) and please attach a certified copy of name/surname change document to this form and send it to the Customer Service Center (CSC), 2nd Floor, AIA Tower.



Request Form for AIA PRESTIGE CLUB Card Reissue

The information of agent who requests for card reissue - Please complete the form (Written in block)

Name-Surname of agent _____ Agent Code _____
 Agency Name _____ Agency Code _____
 Building / GA office _____ Code of building /GA office _____
 Agency Telephone Number _____ Mobile Number _____

Information for sending the card – please complete the detail (Written in block)

Send the card to the member's address (as specified in the policy)

Please fill in the details below if you want us to send it to the address other than the one specified in the policy.

Name - Surname of -member _____

Address _____

_____ Zip code _____

Send the card to Agency

Name – Surname of agent _____

Agency Name _____ Agency Code _____

Building / GA office _____ Code of building /GA office _____

Pick up the card at Distribution Center (Motorcycle parking area),1st Floor, AIA Tower Building

We will send SMS to the mobile number above for conformation on the receiving date.

Customer Office – Customer Experience Management

Contact : AIA PRESTIGE LINE 0 2353 8900

Fax 0 2783 4817